The Meeting Minutes

October 27, 2015

1. The Ascension-St. James Airport and Transportation Authority met on September 22, 2015 at 5:00 PM at the airport site with Chairman Doyle M. Philippe presiding. The following members were present, George Rodeillat, Calvin Narcisse, James Mitchell, James Riviere, Jared Amato and Roger Keese.
2. Others attending included Kort Witch, Douglas Kurley, Jeff Sumner Cody Martin and Janet Gonzales.
3. A motion and second were made George Rodeillat and Calvin Narcisse, respectively, to accept the September 22, 2015 Regular Meeting Minutes as printed. The motion carried unanimously.
4. Mr. Douglas presented Kort’s Construction Co.’s claim. Jeff Sumner presented PEC’s response to Kort’s Construction Co.’s claim.
5. A motion and second were made by George Rodeillat and James Riviere, respectively amend the agenda by moving item 9 to item 13A. The motion carried unanimously.
6. A motion and second were made by Calvin Narcisse and James Mitchell, respectively, to approve payment of the September credit card purchases for $279.33. The motion carried unanimously.
7. A motion and second were made by George Rodeillat and Calvin Narcisse respectively, to increase the Row A, B, C and D Hangars by 2 cents per square foot, effective January 1, 2015, and offer the leases for 18 months, pending legal counsel approval. The motion carried unanimously.
8. A motion and second were made by Jared Amato and James Mitchell respectively, to accept the finance report. The motion carried unanimously.
9. Jeff Sumner gave the Engineers report.
   1. A motion and second were made by George Rodeillat and Jared Amato to adopt the resolution for the CIP and submit it to the FAA and LADOTD aviation for grant funding requests. The motion carried unanimously.
   2. A motion and second were made by Jared amato and James Riviere respectively to adopt the resolution to commit $20,000 in match funding from reserve funds towards the design mitigation and earthwork project requested for July 1, 2016 FY.
   3. Mr. Sumner also reported that contracts for the Threshold Recovery Project have been executed, and the Notice to Proceed will be issued once the REIL lights have been delivered, there was an estimated lead time of eight weeks for production.
   4. A motion and second were made by Calvin Narcisse and James Riviere, respectively to adopt the resolution accepting the sponsor state agreement for the ten percent match of state funds for the Threshold Recovery Grant. The motion carried unanimously.
   5. The perimeter fence project will be advertised beginning November 5, 2015.
10. Janet Gonzales gave the Airport Managers Report.
11. A motion and second were made by George Rodeillat and Jared Amato, respectively to go into executive session. The motion carried unanimously.
12. A motion and second were made by George Rodeillat and Calvin Narcisse, respectively, to reconvene the regular business meeting. The motion carried unanimously.
13. A motion and second were made by Calvin Narcisse and Jared Amato respectively to change the November next meeting of the Airport Authority to November 17, 2015, at 5:00pm.
14. A motion and second were made by Jared Amato and Roger Keese a, respectively, to adjourn. The motion carried unanimously.